



**LACOE Program Committee**

**Agenda**

**Tuesday, May 16, 2023**

**4:00 PM PDT**

**Zoom Video Conference**

<https://zoom.us/j/91308250777>

Meeting ID: 913 0825 0777

Conference Line: (669) 900-6833, Meeting ID: 913 0825 0777#

Passcode: 984415

**Notice is hereby given that the LACOE Program Committee of Children's Institute, Inc. will hold an open session meeting at the above-referenced time and place. The purpose of the session is to discuss and take action on the following agenda. At any time during the session, the Program Committee may adjourn to closed session to consider litigation or to discuss with legal counsel matters within the attorney-client privilege.**

**Any person who wishes to address the committee should submit a completed "Request to Address the Program Committee" slip to the Chairperson before the meeting begins. The Chairperson will call each person forward at the appropriate time. Comments will generally be limited to three minutes, unless otherwise directed by the Chairperson.**

**Agendas for all regular LACOE Program Committee meetings are posted at least 72 hours prior to the meeting at all Children's Institute's LACOE Head Start Center sites, at Children's Institute's Administrative Headquarters, and at [www.childrensinstitute.org](http://www.childrensinstitute.org). Agendas for all special committee meetings are posted in the same locations at least 24 hours prior to the meeting. The agendas and all background material may also be inspected at CII's Administrative Headquarters.**

#	Agenda Item
1	<b>Call to Order and Welcome</b> – Sunil Gunderia, Chair
2	<b>Approval of Findings Enabling Board of Trustees – LACOE EHS/HS Virtual Mtg. (ACTION)</b> – Sunil Gunderia, Chair
3	<b>Consent Agenda</b> – Sunil Gunderia, Chair <ul style="list-style-type: none"> <li>Approve Program Committee – LACOE Focus Meeting Minutes from April 18, 2023 (ACTION)</li> </ul>
4	<b>Questions/Discussion regarding Financial Performance, Program Enrollment &amp; Attendance, Unusual Incidents, and Monitoring</b> – Justine Lawrence, Vice President of Head Start
5	<b>LACOE Monitoring Report Q3</b> – Justine Lawrence, Vice President of Head Start

6	<b>Audit Fiscal Year 2021-22 Letter</b> - Justine Lawrence, Vice President of Head Start
7	<b>Facilities Update</b> – Justine Lawrence, Vice President of Head Start
8	<b>Vacancy/New Hire Report-</b> Justine Lawrence, Vice President of Head Start
9	<p><b>Program Committee Comments / Reports</b></p> <p>Program Committee members’ comments and reports concerning all aspects of the programs administered by Children’s Institute, which may be of interest to the Committee. These are placed on the agenda to enable individual Committee members to convey information to the Committee and to the public. There is to be no discussion or action taken by the Program Committee unless the item is noticed as part of the agenda.</p>
10	<p><b>Non-Agenda Public Comment</b></p> <p>Any person who wishes to address the Program Committee regarding a matter within the Committee’s jurisdiction that is not related to an item on this agenda should submit a completed “Request to Address the Program Committee” slip to the Committee Chair before the meeting begins. Comments will generally be limited to three minutes, unless otherwise directed by the Committee Chair. No action will be taken on any comments unless the Program Committee makes the determination that an emergency exists or that there is a need to take action subsequent to posting of the Agenda. (Government Code § 54954.3)</p>
11	<b>Adjourn Meeting</b>
<p><b>Next LACOE Program Committee Meeting</b></p> <p>Date: TBD – July 2023 Location: TBD</p>	
<p><b>Children’s Institute Inc. does not discriminate in access to treatment, programs, activities or employment opportunities. Lydia Garcia has been designated to receive requests for disability- related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at Children’s Institute. Please notify Lydia Garcia at <a href="mailto:lgarcia@childrensinstitute.org">lgarcia@childrensinstitute.org</a> or (213) 385-5100, ext. 1888 at least 72 hours in advance of any disability accommodations being wanted in order to participate in the meeting.</b></p>	
<p><b>Certification of Posting</b></p> <p>I, Lydia Garcia, meeting coordinator for the LACOE Program Committee of Children’s Institute, hereby certify that this agenda was posted at the following Administrative and Early Childhood Services facilities on Thursday, May 11, 2023:</p> <ul style="list-style-type: none"> <li>• CII Figueroa Administrative Office, 7226 S. Figueroa Street Los Angeles, CA 90003</li> <li>• CII Administrative Headquarters, 2121 Temple Street, Los Angeles, CA 90026</li> <li>• CII Gonzague, 10441 Antwerp Street, Los Angeles, CA 90002</li> <li>• CII Imperial Courts, 11425 Gorman Avenue, Los Angeles, CA 90059</li> <li>• CII Jordan Downs, 9880 Grape Street, Los Angeles, CA 90002</li> <li>• CII Nickerson Gardens, 11253 S. Compton Avenue, Los Angeles, CA 90059</li> <li>• CII Vernon, 1024 W. Vernon Avenue, Los Angeles, CA 90037</li> <li>• CII Watts Towers, 1716 E. 105<sup>th</sup> Street, Los Angeles, CA 90002</li> <li>• CII Watts IV, 11230 S. Central Avenue, Los Angeles, CA 90059</li> <li>• CII Western, 4277 S. Western Avenue, Los Angeles, CA 90062</li> </ul>	